



GREEN LIGHT

User Instruction Manual
For mycostestimates.com

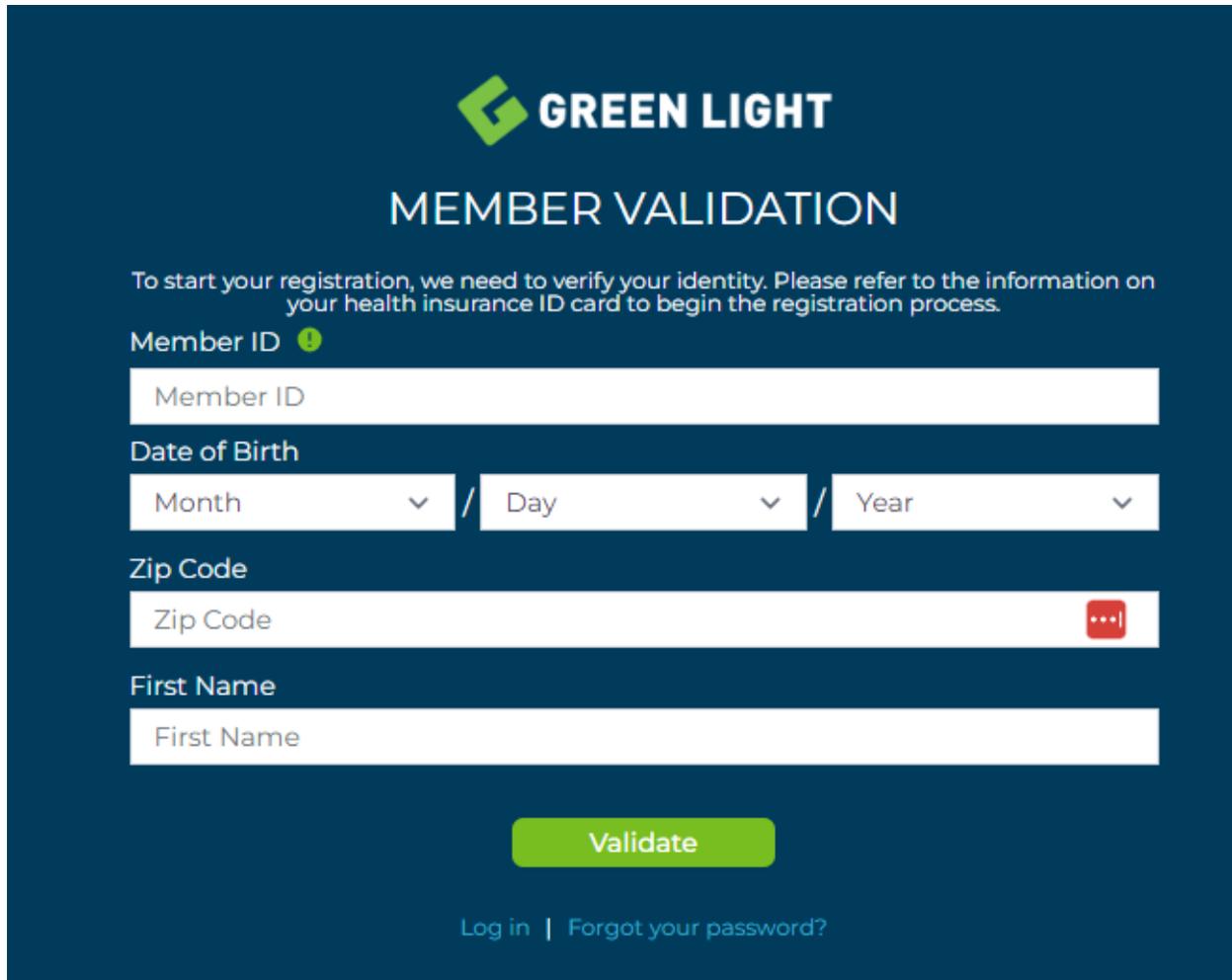


Member Validation

You can access the Price Comparison Tool by clicking the link below or by entering the URL into your web browser to begin the registration process.

www.mycostestimates.com/users/register

Please enter the information located on your insurance ID card exactly as on the card, into the corresponding fields. Once all fields are filled out, click the “Validate” button.



The screenshot shows a registration form for Green Light. At the top is the Green Light logo and the title "MEMBER VALIDATION". Below the title is a message: "To start your registration, we need to verify your identity. Please refer to the information on your health insurance ID card to begin the registration process." The form contains the following fields:

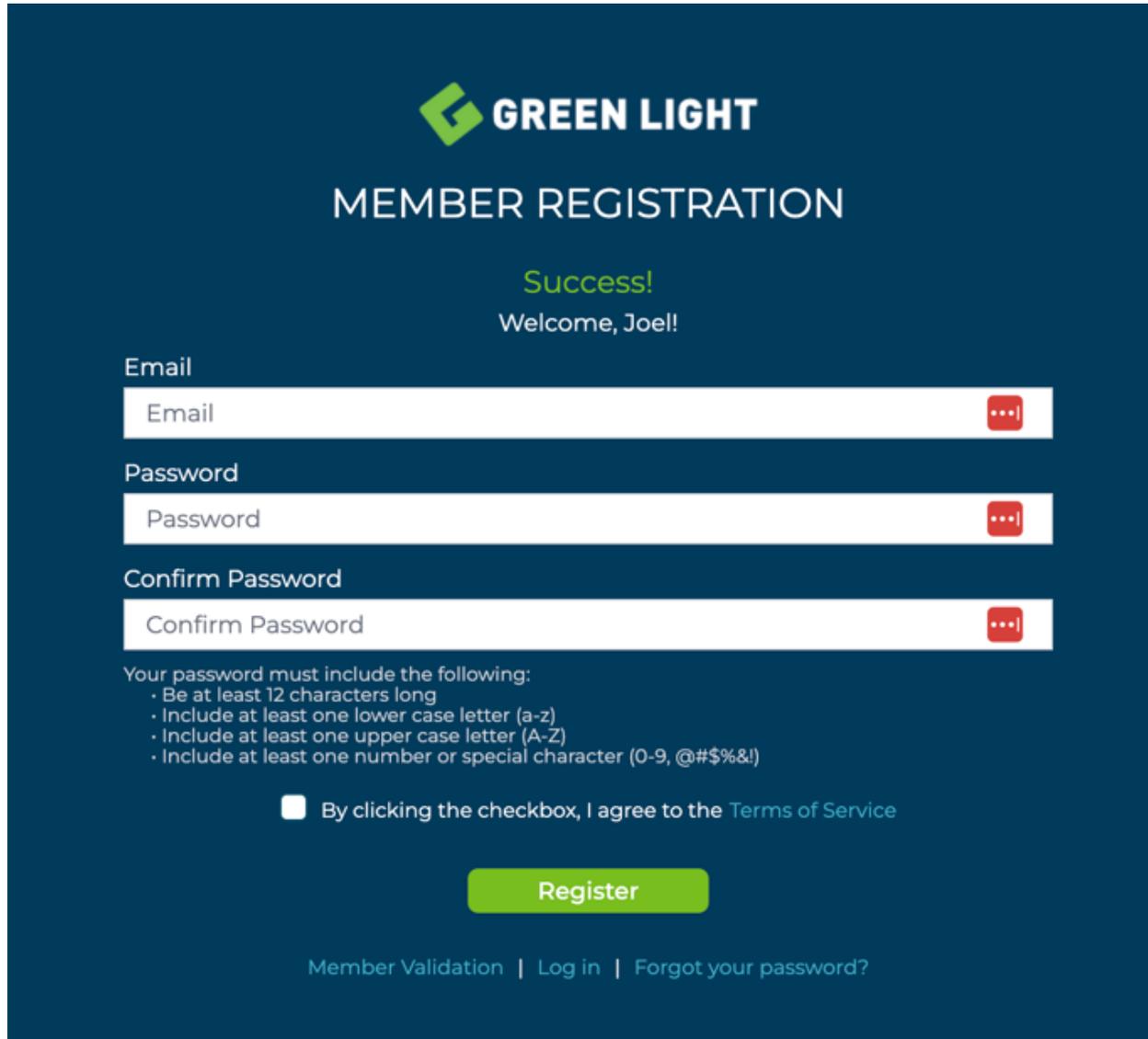
- Member ID**: A text input field with a green exclamation mark icon to its right.
- Date of Birth**: Three dropdown menus for "Month", "Day", and "Year", separated by slashes.
- Zip Code**: A text input field with a red "X" icon to its right.
- First Name**: A text input field.

At the bottom of the form is a green "Validate" button and two links: "Log in" and "Forgot your password?".

If the information matches the information provided by your health plan, you will be prompted to continue the registration process. In the event the information you’ve entered is unable to be validated, please confirm that the information you’ve entered is exactly as it is listed on your insurance ID card. If you continue to encounter issues with the validation process, please contact your health plan for further assistance.

Creating a Login

Please enter your email address and create a password (meeting the minimum password requirements outlined below, check the box to agree to the Terms of Service, and click the “Register” button.



The screenshot shows a registration form on a dark blue background. At the top center is the Green Light logo, consisting of a green stylized 'G' followed by the text 'GREEN LIGHT' in white. Below the logo is the title 'MEMBER REGISTRATION' in white. A green 'Success!' message is displayed, followed by 'Welcome, Joel!' in white. The form contains three input fields: 'Email', 'Password', and 'Confirm Password', each with a red eye icon to its right. Below the fields is a list of password requirements. At the bottom, there is a checkbox for agreeing to the Terms of Service and a green 'Register' button. At the very bottom, there are links for 'Member Validation', 'Log in', and 'Forgot your password?'.

GREEN LIGHT

MEMBER REGISTRATION

Success!
Welcome, Joel!

Email

Password

Confirm Password

Your password must include the following:

- Be at least 12 characters long
- Include at least one lower case letter (a-z)
- Include at least one upper case letter (A-Z)
- Include at least one number or special character (0-9, @#\$%&!)

By clicking the checkbox, I agree to the [Terms of Service](#)

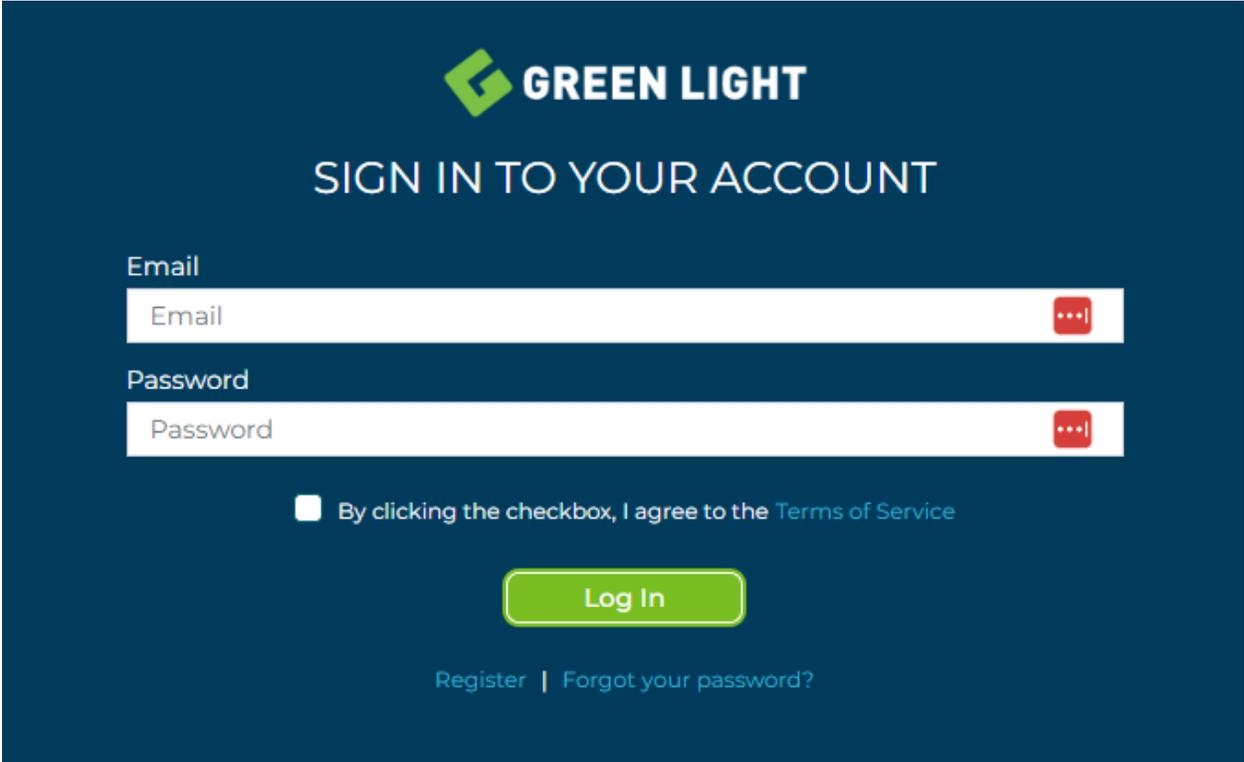
Register

[Member Validation](#) | [Log in](#) | [Forgot your password?](#)

Once successfully registered, you will receive an email to confirm your registration. The confirmation email contains a unique link to confirm your registration. Please click the link in the email to finalize your registration.

Logging Into mycostestimates.com

At the login screen, located at mycostestimates.com, please enter the email address you registered with and the password you created at registration. Check the box to agree to the Terms of Service and click the “Log in” button.

The image shows a login interface for 'GREEN LIGHT'. At the top center is the logo, a green stylized 'G' followed by the text 'GREEN LIGHT'. Below the logo is the heading 'SIGN IN TO YOUR ACCOUNT'. There are two input fields: 'Email' and 'Password', each with a red eye icon on the right side. Below the password field is a checkbox with the text 'By clicking the checkbox, I agree to the Terms of Service'. At the bottom center is a green 'Log In' button. At the very bottom are two links: 'Register' and 'Forgot your password?'.

GREEN LIGHT

SIGN IN TO YOUR ACCOUNT

Email

Email 

Password

Password 

By clicking the checkbox, I agree to the [Terms of Service](#)

Log In

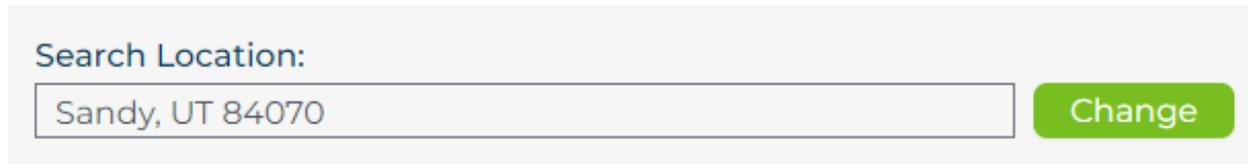
[Register](#) | [Forgot your password?](#)

Performing a Search

After logging into the Tool, you can perform searches for cost estimates for any healthcare item or service by entering a few pieces of information.

First, select the Member, or Dependent, who needs to obtain a cost estimate.

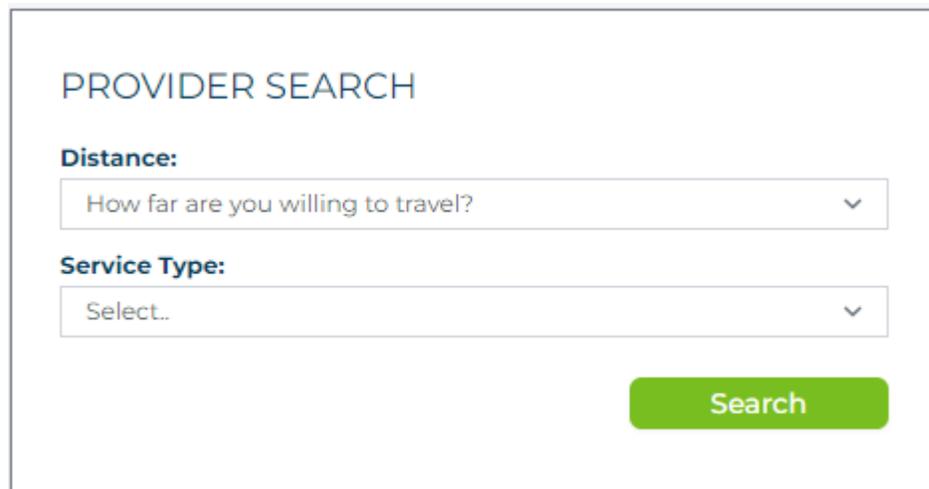
Next, select the Distance you are willing to travel (this is measured from the zip code of your home address but can be changed to any location, by selecting the “Change” button in the Search Location box, located at the top right of the screen).



The screenshot shows a light gray rectangular box. On the left side, the text "Search Location:" is displayed in a blue font. Below this text is a white rectangular input field with a thin gray border, containing the text "Sandy, UT 84070". To the right of the input field is a green rounded rectangular button with the word "Change" written in white text.

In the Service Type drop down, select an option for how you would like to perform a search:

- Search by Code: Search by a specific medical billing code (CPT, HCPCS, or DRG)
- Search by Description: Search for a specific medical procedure by keyword



The screenshot shows a white rectangular box with a thin gray border. At the top, the text "PROVIDER SEARCH" is displayed in a blue font. Below this, there are two sections. The first section is labeled "Distance:" in bold blue text, followed by a white dropdown menu with a thin gray border and a downward arrow on the right. The text inside the dropdown is "How far are you willing to travel?". The second section is labeled "Service Type:" in bold blue text, followed by a white dropdown menu with a thin gray border and a downward arrow on the right. The text inside the dropdown is "Select..". At the bottom right of the box is a green rounded rectangular button with the word "Search" written in white text.

The following is an example of a populated Provider Search. When keywords are entered into the Search Service field, you are presented with several options. Select a service you'd like to receive an estimate on to proceed and click “Search”.

PROVIDER SEARCH

Distance:

Service Type:

Search Service:

 X

42820 - TONSILLECTOMY AND ADENOIDECTOMY; YOUNGER THAN AGE 12

42821 - TONSILLECTOMY AND ADENOIDECTOMY; AGE 12 OR OVER

42825 - TONSILLECTOMY, PRIMARY OR SECONDARY; YOUNGER THAN AGE 12

42826 - TONSILLECTOMY, PRIMARY OR SECONDARY; AGE 12 OR OVER

Transparency in Coverage Disclosure Notice

Once you initiate a search, a Transparency in Coverage Disclosure Notice will be displayed to provide you with important information about your cost estimate. After you have read and understand this information, click the "I Understand" button at the bottom of the Notice to proceed to your provider results and cost estimates.

Obtaining your Cost Estimate

Upon acknowledgement of the Transparency in Coverage Disclosure Notice, the system will display “tiles”, representing the different provider options and estimated costs for the healthcare service you have searched. By default, the in-network results will be presented for both Physician and Facility services:

The screenshot shows a search results interface with the following details:

- Physician/Facility:** Facility
- Showing:** 1 to 11 of 11 results
- Sort By:** Mileage
- Grid of 6 Provider Tiles:**
 - Tile 1:** Otolaryngology - IHC, Cannon, Richard B., MD. Contractual Allowance: \$5,163.48; Your Estimated Responsibility: \$963.05.
 - Tile 2:** Otolaryngology - South Jordan, Orlandi, Richard R., MD. Contractual Allowance: \$7,277.13; Your Estimated Responsibility: \$497.00.
 - Tile 3:** Otolaryngology - South Jordan, Error, Marc E., MD. Contractual Allowance: \$7,277.13; Your Estimated Responsibility: \$497.00.
 - Tile 4:** Pediatric ENT - PCROS, Meier, Jeremy D., MD. Contractual Allowance: \$10,626.92; Your Estimated Responsibility: \$497.00.
 - Tile 5:** Otolaryngology - South Jordan, Alt, Jeremiah A., MD. Contractual Allowance: \$7,277.13; Your Estimated Responsibility: \$497.00.
 - Tile 6:** Otolaryngology - South Jordan, McRae, Bryan R., MD. Contractual Allowance: \$7,277.13; Your Estimated Responsibility: \$497.00.

To view your cost estimate for a specific provider, click on the magnifying glass icon beside “Your Estimated Responsibility.”

Your Estimated Responsibility \$497.00

Example:

Required Cost Sharing	Individual Accumulated Amount			Family Accumulated Amount		
	Required	Met	Remaining	Required	Met	Remaining
In-Network Deductible	\$1,000.00	\$547.00	\$453.00	\$2,000.00	\$1,422.57	\$577.43
Out-of-Network Deductible	\$3,000.00	\$1,175.58	\$1,824.42	\$6,000.00	\$5,178.16	\$821.84
In-Network Out-of-Pocket Maximum	\$2,000.00	\$1,503.00	\$497.00	\$4,000.00	\$3,102.41	\$897.59
Out-of-Network Out-of-Pocket Maximum	\$6,000.00	\$2,175.56	\$3,824.44	\$12,000.00	\$8,274.56	\$3,725.44

Your Estimated Responsibility		Amount
Contractual Allowance		\$7,277.13
Your Copay		\$50.00
Your In-Network Deductible		\$447.00
Amount Eligible for Benefits		\$6,774.13
Your Coinsurance	10%	\$0.00
Your Health Plan Pays	90%	\$6,774.13
Your Estimated Responsibility		\$497.00

Printing your Cost Estimate

To print your cost estimate, click the Print icon at the upper right corner of the selected tile (this will generate a PDF version of your cost estimate, which can be printed or downloaded):

The screenshot shows a web interface with a top navigation bar containing 'Physician' and 'Facility' tabs, and a 'Showing 1 to 11 of 11 results' indicator. On the right, there is a 'Sort By:' dropdown menu set to 'Mileage' and a page number '1'. Below the navigation, three cost estimate tiles are displayed. Each tile includes a provider profile icon with a '97.3' rating, the provider name, address, and phone number. At the bottom of each tile, there is a table of costs:

Category	Amount
Utah State Provider Network	
Contractual Allowance	\$5,163.48
Your Estimated Responsibility	\$963.05

The first tile is 'Otolaryngology - IHC' by Cannon, Richard B., MD. The second and third tiles are 'Otolaryngology - South Jordan' by Orlandi, Richard R., MD and Error, Marc E., MD respectively. A yellow arrow points to the print icon in the top right corner of the first tile.

To perform another cost estimate, select “New Search” in the top right bar of your screen.